

# Professional Education Programs

## Fall 2024 Calendar

- July 25 **Fall 2024 MAT Teacher Intern Orientation – All MAT ART, Elementary Education, Middle Level Education, and Special Education (K-12) majors** attend from 8:30 -12:00 pm and report back from 1:00 – 4:00 pm. (VIRTUAL Zoom Meeting)
- Aug. 16 **Fall 2024 Undergraduate Teacher Intern Orientation – All Undergraduate Elementary, Secondary 7-12 and K-12 Education majors** attend from 8:30 a.m. - 12:00 p.m. and report back from 1:00 p.m. - 4:00 p.m. - Museum 157
- Aug. 20 **Fall 2024 Teacher Interns** first day of teaching internship for all ELED, MAT, Secondary 7-12, and K-12 Education majors. Report to principals of cooperating schools at the time designated by your Experienced Mentor Teacher.
- Oct. 4 **Fall 2024 Elementary and MAT Teacher Interns** – All Live Text portfolios for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due October 11.
- Oct. 8 **Fall 2024 Undergraduate Teacher Intern Seminar** – All Undergraduate Elementary, Secondary 7-12 and K-12 Education majors join an in-person meeting at the Cooper Alumni Center from 8:30 a.m. - 10:30 a.m. for licensure information and application checklist 10:30 a.m. – 1:00 p.m. students will attend the Career Fair at The Cooper Alumni Center and have lunch on your own. Rejoin the in-person session from 1:00 p.m. – 3:00 p.m.
- Oct. 10 **Fall 2024 Teacher Interns/Residents** – University supervisors must complete the Professional Dispositions Assessment on LiveText for all Capstone Interns/Residents.
- Oct. 11 **Fall 2024 Teacher Interns** end of 1st 8-week teaching sessions for Elementary, MAT (excluding those having a job and a 16-week placement), and K-12 majors who have two placements. **Evaluation packets for ELED must be collected and completed by the University Supervisor and Experienced Mentor Teacher, and submitted by the University Supervisor to the PEP Microsoft One Drive.**
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post conference Reflections in numeric order from 1<sup>st</sup> evaluation to last evaluation for the 8-weeks; and then Experienced Mentor Teacher's Formative and Post Conference Reflections in number order from 1<sup>st</sup> evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- Oct. 14 **Fall 2024 Teacher Interns** - beginning of 2nd 8-week teaching internship session for Elementary, and MAT Education majors (excluding those having a job and a 16-week placement), and K-12 majors who have two placements. Report to principals of cooperating schools at the time designated by your Experienced Mentor Teacher.

- Oct. 14 **Fall 2024 MAT Teacher Interns** – Required PLC Training and Assessment 5:00 p.m. (VIRTUAL Zoom Meeting)
- Oct. 18 **Fall 2024 Undergraduate Teacher Interns** – Submit edTPA Tasks 1, 2 & 3 for submission to the Pearson system to be scored.
- Nov. 1 **Fall 2024 MAT Teacher Interns** – Submit edTPA Tasks 1, 2, & 3 for submission to the Pearson system to be scored.
- Dec. 6 **Fall 2024 ALL Teacher Interns/Residents** – All LiveText portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due to the **PEP Microsoft One Drive on December 16<sup>th</sup>**
- Dec. 6 **Fall 2024 All Teacher Interns** - Last full day of teaching internship for Elementary, MAT, Secondary 7-12 and K-12 Education majors
- Dec. 9 **Fall 2024 ALL Teacher Interns – Exit Evaluation and Evaluation of Teaching Internship Experiences** for Elementary, MAT, Secondary 7-12 and K-12 Education majors. **Specific time schedules for each group are TBA.**
- Dec. 10 First day that you may substitute or begin your contract for a teaching position.
- Dec. 10 **Fall 2024 Teacher Interns** - Evaluation form packets for all teacher interns (Elementary, Middle Level, MAT, Secondary 7-12, and K-12 Education majors) **must be collected and completed by University Supervisors and submitted to the PEP Microsoft One Drive.**
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post conference Reflections in numeric order from 1<sup>st</sup> evaluation to last evaluation for the 8-weeks; and then Experienced Mentor Teacher’s Formative and Post Conference Reflections in number order from 1<sup>st</sup> evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- Dec. 14 **Fall 2024 Commencement Ceremony** – **See Commencement Website for specific times for all majors**
- Dec. 16 **Fall 2024 All Teacher Interns** – Final Grades due at **12:00 p.m. /noon** for all teacher interns (Elementary, MAT, Secondary 7-12, and K-12 Education majors) **Final grades must be posted by University Supervisors.**
- Dec. 16 **Degree Conferral Date** – **It takes at least two weeks for your transcript to be updated with your degree conferral. Once your degree has been posted, you may begin your online licensure application.**